

Glossary for New York State Contract Search Open Book New York

Agency Code

A unique number identifying a State agency.

Agency Name

The common name assigned to a State agency.

Agency/Authority

Open Book New York allows users to tailor a search to active State agency contracts, State authority contracts or both. The “Agency/Authority” heading permits users to enter the particular agencies or authorities they wish to search.

Amended End Date

The adjusted date a contract ends, after which the contractor may no longer provide the contractual goods or services. This data may not be available for State authority contracts.

Authority

The common name assigned to a State authority.

Authority Name

The common name assigned to a State authority

Community Projects Fund (Member Initiatives)

A contract, commonly referred to as a member initiative, awarded by the legislature funded through the Community Projects Fund. Member initiatives may also be classified as Grant Contracts.

Contract Commitments

Amount set aside from the total amount approved to be used to pay for obligations as goods or services are received.

Contract Description or Description

A brief description of the goods or services being purchased under the contract.

Contract End Date

The date a contract ends, after which the contractor may no longer provide the contractual goods or services. This data may not be available for State authority contracts.

Contract Number

A number assigned by a State agency to a contract to aid in identifying the contract. Contract numbers begin with letter prefixes, which provide a more detailed categorization of the contract.

Contract Start Date

The date a contract begins.

Contract Type

A general categorization of a contract based on the type of goods, services, or program provided under the contract. The types of contracts are:

Contract Type	Definition
Commodity Contract	A contract for the purchase of standard items, such as office supplies, vehicles, medical supplies, etc., usually awarded on the basis of lowest price.
Community Projects Fund (Member Initiatives)	A contract, commonly referred to as a member initiative, awarded by the Legislature and funded through the Community Projects Fund. Member initiatives may also be classified as Grant Contracts.
Construction Contract	A contract for construction work on buildings, bridges, or highways. This type of contract is usually awarded to the lowest responsible bidder.
Consultant Contract	A contract under which an individual or firm is hired to provide professional knowledge, skills or expertise. The award is usually made based upon an evaluation of both cost and technical expertise. This type of contract covers services such as architecture, engineering, technology consulting, medical services, etc.
Equipment Contract	A contract for the purchase and/or installation of equipment.
Grant Contract	A contract providing money that has been appropriated through the budget process for programs determined to be for the public good. Grant contracts are generally held by not-for-profit organizations or municipalities. Grant contracts may include certain member initiatives.
Intergovernment Contract	An agreement between two or more government entities.
Land Purchase	A contract for the purchase of property by New York State. It includes purchases made under the government's authority to acquire private property for public use (eminent domain).
Lease	A contract to lease property for use by a State entity.
Printing Contract	A contract for printing services.
Repayment to State	An agreement outlining a specific payment schedule for the repayment of funds by entities that have been advanced funds by the State.
Revenue-Generating Contract	A contract that generates income for the State, such as concession or franchise agreements.
Service Contract	A contract for the performance of a service. Contracts for technology purchases, which can be regarded as

Contract Type	Definition
	either a good, service, or combination thereof, may be included in this category.

Current Contract Amount

The amount to be spent over the life of the contract, including adjustments as a result of amendments to the contract.

Execution Date

The date a contract was signed by a State authority. Under New York State Public Authorities Law, contracts submitted to the Comptroller's Office for filing must be received within 60 days of execution.

Filed SA Eligible - New

This transaction type denotes a new State authority eligible contract that was filed by OSC.

Filed SA Eligible – Amendment

This transaction type denotes a State authority eligible contract amendment that was filed by OSC where the original contract was previously filed or approved by OSC.

Filed SA Eligible – Amendment - No Original

This transaction type denotes a State authority eligible contract amendment that was filed by OSC where the original contract was not required to be filed or approved by OSC.

Filed SA Exempt – Amendment

This transaction type denotes a State authority exempt contract amendment that was filed by OSC where the original contract was previously filed or approved by OSC.

Filed SA Exempt – Amendment - No Original

This transaction type denotes a State authority exempt contract amendment that was filed by OSC where the original contract was not required to be filed or approved by OSC.

Filed SA Exempt – New

This transaction type denotes a new State authority exempt contract that was filed by OSC.

Original Contract Approved/Filed Date

The date a contract was approved when the contract is subject to the Comptroller's approval, or the date that a State authority contract was filed with the Office of the State Comptroller when the contract is subject to filing requirements.

SA Eligible Contract

A State authority contract with an anticipated contract value exceeding \$1 million that is paid partially or totally from moneys appropriated by the State or was awarded noncompetitively.

SA Exempt Contract

A State authority contract that is exempt from the Comptroller's review under New York State Public Authorities Law Section 2879-a(3).

Spending to Date

The amount the State has paid to date to the vendor under the contract. This data is not available for most State authority contracts.

State Authority

A public authority or public benefit corporation created by or existing under any law of the State of New York, other than an interstate or international authority or public benefit corporation, where one or more members serve by virtue of holding a civil office of the state, or where one or more members are appointed by the governor except where all such appointments by the governor occur specifically upon the recommendation of a local government official.

Transaction Amount

The dollar value of a contract or a contract amendment.

Transaction Approved/Filed Date

The date the transaction was approved by the Comptroller's Office or the date that a State authority contract was filed with the Office of the State Comptroller when the contract is subject to filing requirements.

Transaction Type

A new contract, a contract amendment, or, in the case of State authorities, the filing of a new contract or contract amendment.

Vendor

Any entity, which may be an individual, business, not-for-profit organization, or government agency, that provides goods or services.

Vendor Name

The legal or common name of the vendor that has entered into a contract with the State.